

Application Form

Paste affix
recent passport
size photograph

Advt. No.: 2276 dated 18.10.2024

Position applied: **Assistant Professor,**

Department: **Department of Hotel & Tourism Management**

Personal Details:

(Please tick ✓ wherever required)

1. Name of the Candidate: _____ (Please do not write Mr./ Ms./Sh./Smt./Dr./Prof.)
2. Father's/ Husband's Name: _____
3. Mother's Name: _____
4. Date of Birth (DD/MM/YYYY): ____ / ____ / ____
5. Sex: Male () Female ()
6. Category (GENERAL/OBC/SC/ST) _____
7. Whether physically challenged/PWD Yes () No ()
8. Nationality: _____
9. Place of birth: _____ (Give place of birth with name of District and State)
10. Candidate's Mother tongue: _____
11. Name of other language(s) (Separate with a comma, if entering more than one)
 - (a) Read _____
 - (b) Write _____
 - (c) Speak _____
12. Mobile Number : +91 _____
13. STD Code: _____ (Max. 4 Digits, Please don't put 0 before STD code)
14. Phone Number (Land Line): _____
15. E-mail ID : _____
16. Address for correspondence: _____

City: _____, District _____
State : _____, Pin code _____
17. Permanent Address: _____

City: _____, District _____

18. Details of Educational Qualifications (as on date of advertisement)

Exam Passed	Board/ University Name	Year of passing	Division /Grade	Aggregate % Marks Obt. (upto decimal of two digit)	Subjects	Remarks (Distinction, if any)
(1) High Sch. / Sec. or equivalent						
(2) High. Sec. / P.U.C. or equivalent						
(3) Sr. Sec. / Inter. or equivalent exam.						
(4) Graduation (B.A. /B.Com / B.Sc. etc.)						

Exam Passed	Degree/ Diploma Name	Board/ University Name	Year of passing	Division /Grade	Aggregate % Marks Obt.	Specialization	Remarks
(5) P.G. exam. or equiv. (M.A., M.Com., M.Sc., M.Tech. etc.)							
(6) M.Phil.							
(7) Any other Degree(s)/Diplomas							
(8) NET Examination (through CSIR/ UGC/ ICAR)							
(9) Ph.D*							
Any other qualification							

* Please mention 'Y' in the Remark if Ph.D. Degree in accordance with the UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, otherwise 'N'. Attach photocopy of Qualifying examination, JRF/ NET and Ph.D. certificate.

Specialization in Graduation: _____

Specialization in Post-Graduation: _____

Notes:-

1. Where no Division / Grade is mentioned, clarification should be given in the 'Remarks' column.
2. Give relevant additional information like Excellence in sports or cultural activities.
3. Give details of Scholarships and Fellowships or Medals won.

19. Did you hold any position of authority? Did you hold any distinction (other than scholarship) in Games & Sports and /or other Social activities in College / University? (Enclose photocopy of documents mentioning full details in support of your claim.)

20. Whether applying as retired employee: Yes () No ()

21. Present Position:

Post with details of Organization	Date of Appointment in the present post	Present Grade	Basic Pay	Total emoluments	Date of next increment	Nature of job

22. Appointments held before joining the present post:

Name of post	Name and address of employer	Appointment Date	Leaving Date	Grade	Reasons for leaving the post	Nature of job
23 (a). Total job experience in years:		23 (b). Job experience in years as per requirement of the post:		23(c). Whether M.Phil and/or Ph.D. completed through Regular basis/ Part time basis (if part time basis then mention No. of years spent for the same clearly):		

24. Give details of any of other work/ achievement relevant to the post applied for: _____
(done after leaving the College)

25. Conditions, for acceptance, if offered: _____

26. Time needed to join the service, if selected: _____

27. Other particulars, if any : _____

28. Research Activities:

29. Publications:	
a	(a) Number of papers published before taking the doctorate degree: _____ (Please give a list of maximum best five papers, with title, names of the authors, name of the journal, publisher, vol. no., page no. and year): _____ _____ _____
b	(b) Number of papers published after taking the doctorate degree (Please give a list of maximum best five papers, with title, names of the authors, name of the journal, publisher, vol. no., page no. and year): _____ _____ _____
Enclose List of all the papers published in Foreign/Indian Journals with title, names of the authors, name of the journal,	

	publisher, vol. no., page no. and year. Also enclose one copy of reprints of each of your two best papers.				
c	(c) Number of M.Phil. research students you have guided: _____				
d	(d) Number of Ph.D. research students you have guided: _____				
e	(e) Number of M.Tech. students guided for project work: _____				
	Enclose List with no. of students / scholars and the date of commencement of work in each case, title of the work/thesis, degree awarded and year of award:				
f	(f) Number of books published: _____				
	(g) Number of paper published: _____				
	(h) Total number of research publication(s) published in India: _____				
	(i) Total number of research publication(s) published in abroad: _____				
30. Other Publications:					
a	Number of books published under your name: _____				
	Enclose documents in support of your claim giving following details: (i) No. of books published (Specify Text Book / Reference Books / Edited Books) (ii) Other books, if any, with details (iii) Nature of recognition of publications, if any, with details				
b	Number of articles published in Newspapers / Magazines under your name				
31. Total length of Service in Years and Months as a teacher in College / University.					
	Teaching Experience: From: _____ to _____, Name of College/ University: _____ Degree Classes From: _____ to _____, Name of College/ University: _____ Note:–Give an explanatory note below to remove ambiguity, if any.				
32. Post-doctoral Research before appointment to a post					
	Experience from: _____ to _____, Name of University / Research Institute / Centre / Laboratory: _____				
33. If you hold Membership of any Academic / Professional Societies, give details:					

34. List of 10 Best Publications:					
	No.	Name of Journal / Proceedings	Vol.	Year	Page No
	1				
	2				
	3				
	4				
	5				
	6				
	7				
	8				
	9				
	10				

35. Books (Authored / Edited):			
No.	Name of Book	Publisher	Year
1			
2			
3			
4			
5			
36. Research Papers Citations (Excluding Self Citations)			
(i)	H-index	:	_____
(ii)	Google Scholar	:	_____
(iii)	Scopus	:	_____

- 37. Appraisal Detail: Performance Based Appraisal**
The 'Appraisal Form' is divided into four sections as follows
- i. Category III (as per UGC Regulation, 2010)
 - ii. Research Projects
 - iii. Research Guidance
 - iv. Training Courses

PARTICULARS	Consolidated API Score
CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS	
Particulars (enclose details of each item in support of your claim as annexure)	
III. A - Research Paper Publication	
i. Referred Journals (15 per publication)	
ii. Non-referred but recognized and reputed journals and periodicals, having ISBN/ISSN numbers (10 per publication)	
iii. Conference proceedings as full papers, Papers in journals without ISSN / ISBN Numbers, etc (Abstracts not to be included; exclude the ones covered in ii above) (10 per publication)	
III. B - Other Research Publications (books, chapters in books, other than referred journal articles).	
i. Research monographs, text / reference books published by international publishers with an established peer review system	
Sole Author: 50 per publication.	
Sole Editor: 30 per publication.	
Chapter in edited Book: 10 per publication.	
ii. Research monographs, Text or Reference Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers	
Sole Author: 25 per publication.	
Sole Editor: 20 per publication.	
Chapter in edited Book: 05 per publication.	
iii. Text or Reference Books by Other local publishers with ISBN/ISSN numbers.	
Sole Author: 15 per publication.	
Sole Editor (10 per publication).	
Chapter in edited Book: 05 per publication.	
iv. Text or Reference Books without ISBN/ISSN number	

Sole Author: 10 per publication.	
Sole Editor: 07 per publication.	
Chapter in edited Book: 03 per publication.	
v. Chapters contributed to edited knowledge based volumes published by International Publishers: 10 per publication	
vi. Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers: 05 per publication.	
vii. Editing of the Proceedings of Seminar/Symposia/Conference/Workshop etc.	
International Level: Sole Editor- 20 per publication.	
National Level: Sole Editor- 15 per publication.	
Regional Level: Sole Editor- 10 per publication.	
State Level: Sole Editor- 05 per publication.	
III. C - RESEARCH PROJECTS	
i. Completed/Ongoing Sponsored Projects. In case of Co-PI, points are to be shared in 60:40 ratio.	
Major Project (Grant >Rs. 30 Lakhs for Experimental Sciences and Rs. 5 Lakhs for Others): 20 per Project.	
Major Project (Grant > Rs.5 Lakhs for Experimental Sciences and Rs. 3 Lakhs for Others): 15 per Project.	
Minor Project (Grants > Rs. 50,000 for Experimental Sciences and Rs. 25,000 for Others): 10 per Project.	
ii. Completed/Ongoing Consultancy Projects	
Grant > Rs. 10 Lakhs for Experimental Sciences and Rs. 2 Lakhs for Others: 10 per Project. In case of Jt. ventures, points are to be shared in 60: 40 ratio.	
iii. Projects Outcome/Output: Patent/Technology transfer/ Product/Process (for Sciences) Major Policy document of Govt. Bodies at Central/State level (for Others). In case of Joint output, points are to be shared in 60: 40 ratio	
National Level : 30 per outcome/output.	
International Level: 50 per outcome/output.	
III. D - RESEARCH GUIDANCE. In case of joint supervision, points are to be shared in 60: 40 ratio	
M. Phil. (Degree awarded only: 03 per candidate.	
Ph. D. (Degree awarded only: 10 per candidate.	
Ph. D. Thesis submitted: 07 per candidate.	
III.E - POST DOCTORAL DEGREE: D. Sc/DLitt. from an university based on post-doctoral thesis): 30 points	
III. F - PARTICIPATION IN TRAINING COURSES/CONFERENCE/SEMINAR/WORKSHOP	
i. Refresher courses, Methodology workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes	
Duration two weeks or more(20 per course/conference/seminar/workshop)	
Duration one week (10 per course/conference/seminar/workshop)	
ii. Presentation of research papers (oral/poster) in Conferences/ Seminars/ workshops etc. [If a paper presented is published in the form of Proceedings, the points would accrue for the publication (III (A)) and not under presentation (III (F) (ii)).	
a) International conference (10 per presentation)	
b) National (7.5 presentation)	
c) Regional/State level (05 per presentation)	

d) Local –University/College level (03 per presentation)	
iii. Invited lectures or presentations for conferences/ symposia	
a) Plenary lecture (15 points per lecture)	
b) International Level (10 per lecture)	
c) National Level (7.5 per lecture)	
d) Regional Level (05 per lecture)	
e) Local- University/College Level (03 per lecture)	
III. G - TRAINING COURSES / CONFERENCE /SEMINAR/WORKSHOP PAPERS ORGANISED	
I. Refresher courses, Methodology workshops, Training Course, Summer/Winter School/Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes	
Duration of two weeks or more (30 per course). In case of Co-coordinator points are to be shared in 60: 40 ratio.	
Duration of one week (15 per course). In case of Co-coordinator points are to be shared in 60: 40 ratio.	
II. Seminar/symposia/conference/workshop organized. In case of Co-convener/ Jt. Organizing Secretary points are to be shared in 60: 40 ratio.	
International: 30 per event.	
National: 20 per event	
Regional : 10 per event.	
State level : 05 per event.	
III. H. - AWARD/HONOURS/RECOGNITIONS	
International level honour/recognition/award : 30 per award	
National level honour/recognition/award : 25 per award	
State level honour/recognition/award : 15 per award	
III.I - PEER REVIEWING OF PAPERS/PROJECT PROPOSAL/EVALUATION OF PROJECT COMPLETION REPORT	
For Referred Journals: 5 per paper	
For Non-referred but recognized and reputable journals and periodicals, having ISBN/ISSN numbers: 3 per paper	
Conference proceedings as full papers, etc. (Abstracts not to be included) (10 per publication): 2 per paper	
Evaluation of Project Completion Report: 5 per report	
Project Proposals: 2 per Project	
TOTAL API SCORE (Category III Only)	

DECLARATION

I hereby declare that:

- (1) The entries made in this application form are true and correct to the best of my knowledge and belief. If any part of the information given is found to be false or incorrect, I shall forfeit the claim to the post and will be liable to the disciplinary action.
- (2) I have not been convicted by a Court of Law for any offence.
- (3) I have not indulged in any of the acts of misconduct such as participating in Gherao of any educational authority, whether academic or administrative, manhandling or abusing such authority or damaging any building or other property.
- (5) I shall abide by the ordinances, statutes, rules and regulations that may be made by the University.

(Signature of applicant)

Date: _____

Name of applicant: _____

Place: _____